

EVENT NOTIFICATION & RISK ASSESSMENT – ROAD & CIRCUIT

DRAFT COPY



To:	Constabulary	Police/Safety Advisory Group
To:		
Type of event:	<input type="checkbox"/> ROAD RACE	<input type="checkbox"/> ROAD RACE STAGE
<input type="checkbox"/> CYCLING FOR ALL/CYCLO/ RANDONEE /RELIABILITY RIDE	<input type="checkbox"/> CIRCUIT RACE MEETING	
Name of event:		
Promoting Club:		
Date of event:	Sponsor(s)	
Local Authority(ies):		
Time of start:	Estimated time of finish:	
Organiser/Promoter:	Forename:	Surname:
Address:		
Address:		
Address:		
Postcode:	E- mail:	
Telephone:	H	W
Safety Officer:	Forename:	Surname:
Address:		
Address:		
Address:		
Postcode:	E- mail:	
Telephone:	H	W
Route <input type="checkbox"/> Circuit <input type="checkbox"/> Venue <input type="checkbox"/> Name:	Estimated number of participants:	
Start Area location:		
Finish Area location:		
Senior Official(s) on the day:		
Person(s) conducting Risk Assessment:		
Date of original Risk Assessment:	Date of last review:	
The First Aider/Paramedic will be trained to the required standard. All event marshals will be trained and briefed		
Signed – Event Organiser/Promoter		Date:

Notes for guidance for the completion of this Risk Assessment:

HAZARD means the potential to cause harm.
RISK means the degree of likelihood that a hazard will cause harm.
PERSONS AT RISK who may be affected by a risk, i.e. the number of people who might be exposed to the hazard
RISK therefore reflects both the likelihood that harm will occur and it's severity.
RISK ASSESSMENT is controlling the level of risk; it might be summarised as follows:

LOOK...EVALUATE...ACT...REVIEW




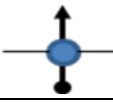









Generic Risk Assessment Codes	
COLUMN A	COLUMN C
Hazard Risk rating level H = HIGH M = MEDIUM L = LOW	Measures to reduce risk to low. Items 1-8 to be included in ALL events, and the whole course 1 Code of Practice advanced signing on approach to course 2 Code of Practice safety signs every mile 3 Safety briefing to all competitors 4 Safety briefing to all marshals 5 Compliance with traffic law by Competitors/Officials/Marshals 6 All marshals to wear Hi-Vis clothing 7 Advanced liaison with interested parties 8 Event vehicles to be identifiable
COLUMN B PERSONS AT RISK A. COMPETITORS B. SPECTATORS C. ORGANISERS/ MARSHALS D. ON COMING TRAFFIC E. PASSING TRAFFIC F. CROSSING FROM RIGHT G. CROSSING FROM LEFT H. OTHERS – SPECIFY	9 Road closure 10 Additional approach signs 11 Junctions to be marshalled by min: <input type="text" value="12"/> Number of marshals 12 Traffic signals to be manually controlled 13 Traffic signals to be marshalled 14 Motorcycle Police escort 15 Motorcycle safety marshal 16 Pedestrian crossings to be marshalled 17 Marshals to have method of communication 18 Officials to be identifiable 19 Not open during event 20 Establish time of other events and review 21 Protective barriers in front of spectators 22 Physical protection (e.g. straw bales) 23 Signposted for competitors 24 Protected by traffic coning 25 Protect access/egress for emergency vehicles 26 Uniformed Police/ Traffic Warden 27 Marshal with authority to stop traffic (when legislation allows) 28 Specify: <input type="text"/> 29 Specify: <input type="text"/> 30 Specify: <input type="text"/>



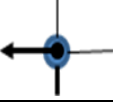

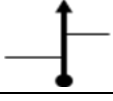
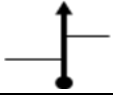


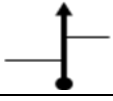


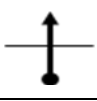
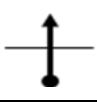




EXAMPLE

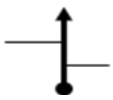
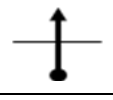
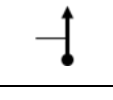
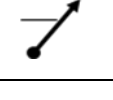
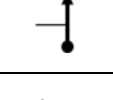
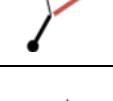
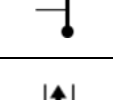
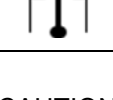


Whole event codes (1-8) 1,2,3,4,5,6				A	B	C
ID NO.	Miles/kms from start location	Detail of hazard		Risk rating level	Persons at risk from hazard	Additional measures to reduce risk to LOW
1	2.3	↑	Cross roads	M	A	11,23

GENERIC RISK ASSESSMENT

Due to the interaction/mixing of traffic and sporting events on the highway, there is a possibility that accidents may occur due to the driver/rider or participant error, and such incidents may result in serious personal injury.

Course identification:		BRIDGNORTH		A	B	C	D
Whole event codes (1-8):				H/M/L	A to H	9 to 30 (only)	Additional measures to reduce risk to LOW, with name of person or official function who will reduce the risk to low (if applic.)
ID NO	Miles/kms from start and/or location	Symbol	Desc.	Risk rating level H/M/L	Persons at risk from hazard		
1	HQ		NEUTRAL	L			
2	-		NEUTRAL	L			
3	0.1		NEUTRAL	L			
4	0.8		START	L			
5	1.6		SWANCOTE CENTRE	L			
6	2.2		BWL	L			
7	2.3		BWL	L			
8	2.9		BWL CENTRE HASH MARK	L			
9	3.3		DWL PUB ON LEFT	L			
10	4.1		DWL LAY BY/SLIP ROAD R	L			
11	4.2		DWL	L			
12	4.6		DWL FARM SHOP	L			
13	4.7		DWL NURSERIES	L			

14	4.9		BWL	L			
15	5.3		BWL	L			
16	5.5		L - BWL	M			2/3 MARSHALL
17	5.9		BWL	L			
18	6.5/6		SWL	L			
19	7.0		BWL HATCH FILTER CENTRE	L			
20	7.6		BWL	L			
21	8.2		DWL NARROWS TO BRIDGE - PRIORITY!	M			1 MARSHALL & SIGNAGE
22	8.4		BWL	L			
23	8.5		BWL	L			
24	8.6		BWL FARM CENTRE	L			
25	10.1		BWL	L			
26	11.0		BWL	L			
27	11.3		BWL	L			
28	12.1		L - BWL	M			2/3 MARSHALL
29	12.6		DWL	L			
30	12.8		DWL	L			

31	13.5		DWL	L			
32	13.9		BWL	L			
33	15.6		DWL	L			
34	16.0		DWL	L			
35	16.5		DWL	L			
36	16.6		L – DWL TO SINGLE TRACK NARROWS	M			2 MARSHALL & SIGNAGE
37	16.9		NWL TO CREST	M			SIGNAGE
38	17.4		NWL NARROWS TO 45' RIGHT	M			1 MARSHALL & SIGNAGE
39	17.4 - 18.1	CAUTION	NARROW BLIND FARM TRAFFIC/ GATES	M			SIGNAGE
40	COMPLETE LAP		L – BWL	M			2/3 MARSHALL
41	TO FINISH		BWL STRAIGHT	M			2/3 MARSHALL
42	PLUS 0.1	FINISH	CAUTION MAIN ROAD				

SPECIFIC RISK ASSESSMENT

To be used in case of any additional risk that is identified before event.

Route <input type="checkbox"/> Circuit <input type="checkbox"/> Venue <input type="checkbox"/> :				
Date of event:				
No.	Location	Detail of hazard	Persons at risk	Risk rating

New control measures to reduce the above risk to low:				

No.	Location	Detail of hazard	Persons at risk	Risk rating

New control measures to reduce the above risk to low:				

No.	Location	Detail of hazard	Persons at risk	Risk rating

New control measures to reduce the above risk to low:				